

Okemos Board of Education
Okemos, Michigan 48864
SPECIAL MEETING JULY 18, 2019

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The special meeting of the Okemos Board of Education was called to order by President Bolton at 7:00 p.m.

Members Present: Dean Bolton, Katie Cavanaugh, Mary Gebara, Melanie Lynn, Vincent Lyon-Callo, Tonya Rodriguez and Sarah Wohlford

Administrators: Superintendent John Hood; Assistant Superintendent Cheri Meier; Finance Director Elizabeth Lentz

Call To Order

Superintendent Hood reported on the following: welcomed Assistant Superintendent Stacy Bailey; provided an update on various bond projects and work happening throughout the district; Director of Operations hiring update; Montessori Principal hiring update; August 21st opening assembly at 8:45 a.m. at OHS.

Superintendent Reports/Request

No one addressed the board.

Citizens Address
Agenda &
Non-Agenda Items

President Bolton acknowledged correspondence from the following: Meridian Township regarding the following public hearings – Jolly Road Brownfield Plan, Okemos Pointe Brownfield Plan Amendment, and Woodward Special Use Permit; HOMETV regarding a call in program on school funding; and Nigel Onwere with a transcript request.

Board Reports &
Request

Dean Bolton thanked Finance Director Lentz for the work on the 2019-2020 budget.

MOVED By Tonya Rodriguez, SUPPORTED BY Sarah Wohlford that the board approve items 1 through 3 for immediate implementation and appropriate action:
Item 1: Approval of the minutes of the regular meeting of June 24, 2019;
Item 2: Approval of the minutes of the executive session meeting of June 24, 2019;
Item 3: Acknowledge receipt of the leave of absence report and approve the requested leave of absence for Mariana Austrins, Kindergarten Teacher at Hiawatha for the period of August 26, 2019 through January 6, 2020.

Consent Agenda

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED By Sarah Wohlford, SUPPORTED BY Mary Gebara that the board approve the employment of Jasmine Blythe, Strings/Orchestra Teacher at Kinawa, at Step 5, Division I; Madison Starr, 6th Grade Math Teacher at Kinawa at Step 1, Division I; Joseph Thornton, 2nd Grade Teacher at Bennett Woods Elementary at Step 4, Division I; and Alexandria Williams, Science Teacher at Okemos High School, at Step 8, Division I of the teacher salary schedule, effective August 21, 2019 in accordance with sections 1230 (2) and 1230 a (2) of the Revised School Code conditioned upon receipt of acceptable criminal history checks and criminal records checks.

Employment –
Certified

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED By Mary Gebara, SUPPORTED BY Katie Cavanaugh that the board establish the dates of regular meetings of the board of education to generally be the second and fourth Monday of each month, adjusted for Mondays with no school; the time of each meeting to begin at 7:00 p.m., with no new discussion after 10:00 p.m.; and the place of meetings to be the Community Conference Room at Central School; and that the board direct administration to publish the date/time/location of these meetings on the district's web site.

Date of Regular
Meetings

Roll Call

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Tonya Rodriguez	Yes
Mary Gebara	Yes	Sarah Wohlford	Yes
Melanie Lynn	Yes		

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AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED By Vincent Lyon-Callo, SUPPORTED BY Melanie Lynn that the board designate the superintendent of schools or designee to post all regular or special school board meeting notices for the 2019-2020 school year in accordance with the Open Meetings Act.

Post Board Meeting Notices

Roll Call

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Tonya Rodriguez	Yes
Mary Gebara	Yes	Sarah Wohlford	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED By Sarah Wohlford, SUPPORTED BY Mary Gebara that the board retain Thrun Law Firm, P.C. as legal counsel for the 2019-2020 school year.

Legal Counsel

Roll Call

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Tonya Rodriguez	Yes
Mary Gebara	Yes	Sarah Wohlford	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED By Melanie Lynn, SUPPORTED BY Mary Gebara that the board retain Maner Costerisan P.C. as auditor for the 2019-2020 school year.

Selection of Auditor

Roll Call

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Tonya Rodriguez	Yes
Mary Gebara	Yes	Sarah Wohlford	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED By Mary Gebara, SUPPORTED BY Katie Cavanaugh that the board designate Michigan School District Liquid Assets Fund Plus, Fifth Third Bank, and PNC Bank as depositories for school funds for the 2019-2020 school year, which includes Accounts Payable, Payroll, Debt Retirement Activity, and Building & Site Sinking Fund.

2019-2020 Depositories

Roll Call

Dean Bolton	Yes	Vincent Lyon-Callo	Yes
Katie Cavanaugh	Yes	Tonya Rodriguez	Yes
Mary Gebara	Yes	Sarah Wohlford	Yes
Melanie Lynn	Yes		

AYE: 7 NAY: 0 ABSENT: 0 **MOTION CARRIED**

MOVED By Vincent Lyon-Callo, SUPPORTED BY Sarah Wohlford that the board waive the reading and adopt the resolution indicating that it is in the district's best interest to enter into

Cell Tower Lease Agreement

the option and lease agreement with New Cingular as well as authorizing and directing the superintendent or designee to execute the lease agreement.

Roll Call

Dean Bolton	Yes	Vincent Lyon-Callo	No
Katie Cavanaugh	No	Tonya Rodriguez	Yes
Mary Gebara	Yes	Sarah Wohlford	Yes
Melanie Lynn	Yes		

AYE: 5 NAY: 2 ABSENT: 0 **MOTION CARRIED**

The board discussed information regarding the purchase of a combi oven for the food service department, including the bid process. Administration will proceed with the purchase through Elliott Food Equipment. Food Service Purchase

The board discussed an analysis of pizza proposals received by the Food Service Department as well as administration’s recommendation for the vendor. Administration is recommending the district utilize Little Caesar Enterprise as its pizza vendor. Members inquired as to if the pizza met the FDA requirements. The board will take action at the August 6th meeting. Pizza Vendor

No one addressed the board. Public Comment

It was determined that the policy committee would remain Members Cavanaugh, Gebara and Wohlford through December, 2019. Other Matters

Dean Bolton will continue as the representative to the Ingham School Officers Association.

Mary Gebara will continue as the representative to the Okemos Education Foundation.

A reminder of the August 6th meeting.

Adjourn

President Bolton adjourned the regular meeting at 7:42 p.m.

Tonya Rodriguez, Secretary